

Certificate of Compliances from Contractor

(for

Compliance of Provisions of Various Labour Enactments)

Month : January Name of Contractor: Agni Engineering Services

Project :

Work order :

Dated:

Dated :

S.No.	NAME OF ACT			Remarks (if non-compliance)
		<u>Y/N</u>		
1)	Employees' Provident Funds & Miscellaneous Provisions Act, 1952			
a)	I have been allotted PF code number from PF authorities			
b)	Deposit of deductions paid by 15th of each month			
c)	Returns, forms, records to be maintained & submitted to the Authorities			
	Form 2 Nomination & Declaration Form to be submitted for new joinees			
	Form 3 A Contribution Card-Return to be submitted			
	Form 5- Return of Employees qualifying for Mship			
	Form 6 -Annual Statement of Contribution			
	Form 10-Return of members leaving Service			
	Form 11-Declaration by person taking up employment in an Estd			
	Form 12 A -Statement of Contributions			
d)	Inspection Book maintained for observations of the Inspector			
e)	Any other provisions not mentioned above.			
2)	Payment of Wages Act, 1936			
a)	Payment of wages by 7th of each month			
b)	Certification by representative of the Company on the original wage register of the payments made to the labour.			
c)	Payment of overtime as per Act			
d)	Abstract of the Act and Rules in English & Hindi displayed			
e)	Returns, forms, records to be maintained & submitted to the Authorities			
	Form I Register of Fines			
	Form II Register of Deductions for damage & loss			
	Form III Register of advance			
f)	Wage Slip issued			
g)	Any other provisions not mentioned above.			
3)	Minimum Wages Act, 1948			
a)	Payment of minimum wages by the contractor as per notification issued by Govt. Authorities			
b)	Display an abstract of the Act			
c)	Any other provisions not mentioned above.			
4)	Contract Labour (Regulation & Abolition) Act, 1970			
a)	I am holding a a valid licence and complying with the conditions contained therein.			

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b)	Display an abstract of the Act in English & Hindi			
c)	Display notices showing in English & Hindi			
	Rates of Wages			
	Hours of work			
	Wages period			
	Date of payment of wages			
	Names & address of the Inspector			
	Date of payment of unpaid wages-----no			
d)	Returns, forms, records to be maintained & submitted to the Authorities			
	Form -9 Register of workmen employed by me.			
	Form -10 (Employment Card)being given by me.			
	Form -11 (Service Certificate)being given by me.			
	Form- 12 (Muster Roll) being maintained by me.			
	Wage Register in Form 13 being maintained by me.			
	Form 14 (Register of wage Cum wage Muster Roll) being maintained by me in case of 15 days wage period			
	Wage Slip is being given by me.			
	Form- 16 (Register of deductions) being maintained by me.			
	Form- 17 (Register of fines) being maintained by me.			
	Form- 18 (Register of Advances) being maintained by me.			
	Form- 19 (Register of Overtime) being maintained by me.			
	Form 20-Half Yearly return is being Sent by me. - details of workman & compliances of provisions laid down			
f)	Welfare facilities			
	Arrangements of hygienic & clean drinking water at sites			
	Provision of urinals/toilets at each site and to keep them clean			
	No workers less than the age of 18 years is engaged at site			
	No female workers is employed after 7.00 PM at site			
	First-aid box with necessary medicines kept at the site			
	Canteen provided where more than 100 workers are ordinarily employed			
	Rest Room provided			
g)	Employment of Sub-Contractor			
	Whether any sub-contractor has been engaged during this period			
	If yes, whether Principal employer has been informed and all requisite formalities for licensing			

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	registration etc have been completed.			
	h) Any other provisions not mentioned above.			
5)	Inter-State Migrant Workmen (Regulation of Employment and Condition of Service) Act, 1979			
	Modus operandi of recruitment of contract labour determines the status of worker as			
	Inter state Migrant			
	a) Whether any migrant labour has been engaged			
	b) If yes,whether the facilities are being provided.			
	Workmen issued a passbook with photograph			
	Inter-state migrant workman paid displacement allowance equivalent to 50% of monthly wages			
	Journey allowance/return fare paid to workman by the contractor			
	Medical facilities			
	Protective clothing			
	Residential accommodation			
	c) Any other provisions not mentioned above.			
6)	Employees' State Insurance Act, 1948 (To fill only if applicable)			
	a) Contributions payable to be deposited with ESI Authorities latest by 21st of every month			
	b) Returns, forms,records to be maintained & submitted to the Authorities			
	Form 01 registration of Factories or Establishment was sent in time (for code number)			
	Code number allotted and being entered all documents prepared & completed under the Act			
	Form I (declaration formon joining) is being sent to authorities within time			
	Form 3 (return of declaration form) are being sent within time			
	Identity card being received by authority and distributed to employees			
	Form 7 (register of employees) is being maintained			
	Accident book is maintained in Form 15			
	Accident report on Form 16 is being sent to ESI local office and dispensary			
	Form 6(return of contribution) are being submitted within time			
	Inspection book is maintained			
	c) Any other provisions not mentioned above.			
7)	Workmen's Compensation Act, 1923			

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S.No.	NAME OF ACT			Remarks (if non-compliance)
a)	Whether Workman Compensation Insurance & Third Party Risk Policies has been taken in respect of labour employed is valid as per requirement and norms prescribed			
b)	Benefit under the Act to be extended by in case of employment injury			
c)	Returns, forms, records to be maintained & submitted to the Authorities			
	Form EE (report of fatal accident) is being submitted to Commissioner			
	Register of Agreement is being maintained on Form R			
	Annual return is being submitted- details of accidents			
	Benefit under the Act to be extended by in case of employment injury			
d)	Any other provisions not mentioned above.			
8	Punjab Labour Welfare Fund (Haryana Amendment) Act 2001 (IF WORKING IN PUNJAB & HARYANA)			
	By a notification dt 29.01.02 issued recently made applicable to all employees doing clerical manual & skilled work where contribution @ Rs.10 per month from Employers & Rs.5 per month from Employee's end are to be deposited to the Fund by 31 st December of each calendar year.			
a)	Whether contribution has been submitted within prescribed time.			
b)	Whether unaccumulated wages are paid to the authority within the prescribed time to the authority			
c)	Any other provisions not mentioned above.			

I hereby certify that the above information provided is correct .That in the event of default of any or all the above compliances,I will be liable & responsible for the same at my own risk & cost

Date :

(Signature & Stamp of the Contractor)